

**SHELTER HARBOR FIRE DISTRICT
BOARD OF GOVERNORS MEETING**

Draft Minutes

Saturday, April 10, 2010, at 9 A.M.

Shelter Harbor Inn

10 Wagner Road

Shelter Harbor

Westerly, RI 02891

A meeting of the Board of Governors was held at 9:00 a.m. at the Shelter Harbor Inn, Westerly, RI, on April 10, 2010. The meeting was held pursuant to and in accordance with the Published Notice of Meeting and proceeded in accordance with the following agenda:

I. Call to Order and Roll Call

The Moderator called the meeting to order. Attending: John Bruno, Elly Heyder, Tom Lloyd, Gail Mallard, Jack Waters, members; Peter Ruggiero, SHFD Counsel; Nonie Price, Clerk. Absent: Glen Berwick, Mary Harrop, Mark Pratt.

II. Approval of Minutes of December 12, 2009

Upon motion duly made and seconded, it was unanimously decided to approve the Board Minutes of December 12, 2009 as submitted.

III. Announcements

A. Condolences are extended from the Shelter Harbor

Board of Governors to the families of Adger Williams, Lois Leadbetter, and David Boyd.

B. The Moderator reported that she had received a letter from Fish and Wildlife Service noting that a few piping plovers were back at nesting sites.

C. The Weekapaug Inn property has been sold by Buffum family. Residences along with some hotel suites are planned for the Inn.

D. Sue Nardone, Jayne Staley, and Cheryl Ferris are working to generate the 2010 Shelter Harbor Directory. Their efforts are greatly appreciated by the Clerk and the Board of Governors. The Directory will be distributed with the beach passes in June.

E. For those planning to attend the SHFD Ladies' Luncheon/Bridge at the SHGC on June 24, reservations may be sent after May 1 by check (\$30 with one drink; \$35 with two) to Phyllis Visnauskas, 154 Cedarwood Lane, Newington, CT 06111. An email blast will be sent to the community for this event.

IV. Correspondence

A. Renee Gallagher – Beach Equipment Storage – distributed – (on file)

B. Emily Winslow – Book Signing July 2, 2010

SHFD resident and author, Emily Winslow, will be signing copies of her book The Whole World on Friday, July 2nd from 4:00 to 6:00 p.m. at The Other Tiger in Westerly.

V. Treasurer's Report

The Moderator stated there is no formal Treasurer's report, however, it appears there may be a small surplus in the budget based on expenses to date.

VI. Tax Collector's Report

Tom Lloyd reported a total of \$600 in taxes remains uncollected.

Upon motion duly made and seconded, the Tax Collector's report was unanimously accepted.

VII. Committee Reports

A. Beach

There is no formal report from the committee, but the Moderator reported that two lifeguards are returning for the season and others will be hired by the Beach opening. Some lifeguards have already agreed to return. Beach car tags have been ordered for the season and will be distributed.

The BOG considered a suggestion from Renee Gallagher that the community build boxes around the parking lot to store beach chairs

and other items as is done for some areas of Weekapaug. The BOG noted that many people from Weekapaug walk to the beach and, thus, have a greater need for storage at the beach than SHFD residents who go to the beach by car or by boat. The BOG expressed concern about constraints on parking space, and space for the bus to turn around, issues of security and the potential for vandalism as well as other issues. The BOG decided not to implement the beach box idea.

B. Beanpot – None

C. Bylaws – None

D. Community Events – None

E. Financial Planning – None

F. Harbor Master

John Bruno reported SH made it through the storms very well and buoys will be installed by season opening.

Small Boat Racks Report – (on file)

All residents are reminded that new requests for rack space should be sent to Bob Hatfield by May 15. All residents are reminded that they should notify Bob if they do not intend to use the space that is currently assigned to them. Please use this email address for all correspondence: boborcindy@cox.net

G. Roads – Report – (on file)

Jack Waters informed the Board brush will be picked up from private properties from Monday, June 14 to Friday, June 18. Piles should not be put by the road before May 1. Please pile your brush at the edge of your property for pick up – one pile of brush per property. Brush piles should be sized no more than 4 feet wide by 6 feet long by 4 feet high. This pick up is to allow residents the opportunity to clear their property of unwanted brush.

Please do not put out any of the items listed below. Your cooperation is greatly appreciated.

- 1. NO TREE TRUNKS**
- 2. NO BRANCHES LARGER THAN 3 INCHES IN DIAMETER**
- 3. NO ROOTS, NO LEAVES, NO GRASS**
- 4. NO BUILDING CONSTRUCTION DEBRIS**

An email blast will also be sent detailing the size, content, and placement of brush piles.

Jack Waters reported on the Donizetti Road water line collapse and road repair. The waterline got undermined by the flooding and burst. The town was prompt in getting it fixed. Remaining residual repairs and cleanup, including the pile of dirt, will be taken care of by the Town of Westerly.

Several bidders were contacted to provide estimates for drainage and repair. An estimate of \$37,375.00 was given for stone seal on the road surface. The work would include Gounod Road, curve around Donizetti and include all the SH roads west of Wagner. The estimate includes more stone than in previous surfacing and for sweeping up roads. Work could be done starting May 1.

Curbs built by residents have exacerbated drainage of water in storms. Donizetti and Schumann need more gravel as a result.

Jack Waters will request an estimate for a drainage study and recommendations about road repairs. A special meeting will be held prior to May 1 to discuss the estimate and the recommendations.

A motion was duly made, seconded, and unanimously approved the cost of the road repair.

Peter Ruggiero stated some repairs may be reimbursed by the State. Shelter Harbor may get an offset by the State for drainage.

Tom Lloyd said the Town installed a curbing berm on Wagner to avoid water run off and protect the road.

H. Safety and Security

Tom Lloyd reported that the Weekapaug Fire District has presented

an invoice to the SHFD for security at the beach during the summer, the summer harbor patrol and off-season security patrols in SHFD. This invoice is presented annually for the period beginning on May 1 each year. A recommendation was made to have the off-season security patrol discontinued.

A motion was duly made and seconded to discontinue off-season patrol. The motion passed unanimously. A motion was duly made, seconded, and unanimously approved to request the Treasurer short pay the invoice by \$5,040, or the amount for the off-season patrols. Tom Lloyd will contact Weekapaug Security to inform them of the SHFD budget decision.

I. Tennis – No Report

VII. Old Business

A. Donizetti Road Boundary

Waterman Engineering did a survey to determine any encroachment on the Donizetti Road. One property with improvements was found to encroach on SHFD property. Peter Ruggiero will draft a license for use on the encroached land.

A motion was duly made and seconded to approve the licensed agreement. The motion was unanimously approved.

B. Past Legal Expenses

Tom Lloyd will discuss with Phil Sloane, the lawyer of Bruce

Goodsell's estate, the matter of previous legal expenses to arrive at a final figure.

C. Shelter Harbor Inn Boundary Line

There was discussion of the Shelter Harbor Inn boundary lines based on a survey by Waterman Associates.

Motion was duly made and seconded to authorize the Moderator and Vice Moderator to discuss boundaries with the SH Inn owner.

IX. New Business

A. Database Information Maintenance

A request was made by the Clerk to have assistance updating information from the SHFD directory resident cards to the database and gmail account keeping the files current. An online backup system for the SHFD data and files will be researched.

Upon motion duly made and seconded, it was unanimously approved to authorize a special database project for updating files and securing an online backup system not to exceed \$300.

X. Public Comment

No public comment.

XI. Adjournment

Upon motion duly made and seconded, it was unanimously agreed to adjourn the SHFD Board of Governors Meeting of April 10, 2010. The next regular meeting will be held on June 19, 2010, 9:00 a.m. at the

Shelter Harbor Inn.

Recorded by

Nonie Price, Clerk